

## EXEMPLAR

### EPA 2 – Compounding: Short practice observation (SPO) feedback form

<b>Intern name</b>	Intern EPA-2	<b>Ahpra registration</b>	PHA000XYZ123
<b>Intern training program</b>	ITP ABC	<b>Stage of internship</b>	<input type="checkbox"/> 0-3 months <input checked="" type="checkbox"/> 3-6 months <input type="checkbox"/> 6-9 months <input type="checkbox"/> 9-12 months
<b>Product name or formula</b>	Omeprazole suspension 5mg/mL	<b>Date compounded</b>	01/01/01
<b>Product reviewed by</b>	Preceptor		

#### About this form

This form is to be used to document feedback following a short practice observation (SPO) of the intern compounding a product. It should form part of the basis for the entrustment discussions.

#### Instructions for interns

Ask your supervisor to observe you compounding a product. Once you have completed the preparation, complete the first section with your own reflections on your performance, then discuss your reflections with your supervisor. Complete your Development Plan, and review it with your supervisor.

#### Instructions for supervisors

Observe the intern compounding a product, assess the intern's performance and document your feedback, and discuss with your intern. Ask the intern to complete the Development Plan, and then review the Plan with the intern. This SPO should be used to inform the entrustment discussion.

#### Section 1: Intern reflection

<p><b>What I did well</b></p> <ul style="list-style-type: none"> <li>I recognised quickly that the mother was going to have a problem with measuring each dose using the tablets, and knew where to look to find alternate options.</li> <li>I thought it best to give the options to the mother, and she seemed to appreciate having the choice.</li> <li>I was able to complete the worksheet without any help.</li> <li>The method in worksheet didn't include some important information, like using a conical flask, but I was able to adapt quickly and asked questions. We've updated the template to include the missing information.</li> </ul>
<p><b>What I could have done better</b></p> <ul style="list-style-type: none"> <li>I didn't feel confident calling the doctor and explaining what I needed them to do with the prescription.</li> <li>It took a lot longer than it would usually take the laboratory technician, but I think I'd be much faster next time.</li> <li>I was rushed and interrupted at the end, and missed the "Shake the Bottle" sticker. I'll do my own final check next time before giving it to my preceptor.</li> <li>I had no idea we gave out the syringe adapters as part of the product, but it makes sense that we do and I know this for next time.</li> </ul>
<p><b>Difficulties encountered and other reflections</b></p> <ul style="list-style-type: none"> <li>I really want to understand what I should say to the doctor when the script hasn't been written correctly (or there is a more suitable option) for a compounding item.</li> <li>From now I'll definitely check the labels and container as the final step before giving it to my preceptor.</li> <li>I didn't get to do the clean-up, but I'm confident I could have done it quickly and thoroughly.</li> </ul>

## Section 2: Supervisor feedback

Aspect	Satisfactory	Not assessed	Supervisor comments
Appropriate formulation chosen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good use of AMH, Don't Rush to Crush, specialty compounding database
Calculations correct and recorded <sup>1</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All correct as usual
Method recorded appropriately	<input checked="" type="checkbox"/>	<input type="checkbox"/>	And updated the template method to be clearer for next time
Compounding area appropriately prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Appropriate personal protective equipment (PPE) used	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Important to protect the product as well as protect yourself. (Also looks more professional in full PPE when patients look through the windows!)
Correct ingredients and equipment chosen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ingredient expiry dates checked	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Appropriate preparation process followed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Everyone is slow the first time; the second one will be a better test!
Accurate transfer to appropriate container	<input checked="" type="checkbox"/>	<input type="checkbox"/>	We discussed the importance of the syringe adapter
Labelling completed accurately and fully	<input type="checkbox"/>	<input type="checkbox"/>	Missed "Shake the Bottle" CAL; just a simple oversight
Final product of required quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describe other aspects assessed and provide comment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Didn't get to do the cleaning up

### Development plan – goals, activities, time frames

Discussed the importance of "Shake the Bottle" – Intern could accurately explain the difference between a suspension and other oral liquids, which proved it's not a lack of understanding. Agree that a "final check" step would be good practice for the future.

Within the next two weeks we'll review the basic prescription requirements for a compounding prescription, and the problems prescribers have with their prescribing software, so you can make the call to the prescriber next time the script needs modification! We'll aim to have this chat in an Entrustment discussion.

I've already spoken with the laboratory technician – We'll make sure you get to do the clean up next time!

<b>Supervisor</b>	<b>Name:</b>	Pharmacist	<b>Intern</b>	<b>Name:</b>	Intern
	<b>Date:</b>	01/01/01		<b>Date:</b>	01/01/01
	<b>Signature:</b>	Pharmacist		<b>Signature:</b>	Intern

<sup>1</sup> When calculations and methods are pre-specified (e.g., hospital batch preparations), please indicate.