

Refund of fees for Examination Cancellation

Before the examination registration closing date

Candidates wishing to withdraw from an examination session need to contact us directly prior to the registration closing date.

If you are unable to secure a visa to enable you to sit your examination in your selected venue, this will not be considered eligible for refund. You need to ensure your travel and visa requirements are met prior to registering for the examination.

If you cancel your examination session and registrations are still open, you will need to provide (1) a reason for the cancellation along with (2) a copy of your payment receipt, to email to exams@pharmacycouncil.org.au. Your request will then be reviewed and you will be notified of the outcome. Refunds will be paid to the credit card used to pay for the exam.

If you cancel your examination session BEFORE examination registrations close, and your refund application has been approved, you will be issued a refund as below:

Exam	Refund amount
KAPS	\$1660
CAOP	\$1500
Intern Written Examination	\$530

After examination registrations have closed

If you need to cancel your examination registration AFTER the registrations are close, you will need to provide (1) supporting documentation explaining the reason for your cancellation along with (2) a copy of your payment receipt. Application for refund will be assessed on a case by case basis. Your supporting documentation should be scanned and emailed to exams@pharmacycouncil.org.au

If you cancel your examination session AFTER examination registrations close, and your refund application has been approved, you will be issued a refund as below:

Exam	Refund amount
KAPS	\$1005
CAOP	\$900
Intern Written Examination	\$330