Case-based discussion: Intern assessment and feedback form

**Instructions for interns**

Select a case and seek agreement with your supervisor. Enter summary case details in section 1 to help you remember the case. Prepare for case-based discussion with your supervisor and complete section 2 before the discussion. You should set time aside for your case summary presentation and discussion. Present your case. Formulate a development plan (Section 5) based on the feedback received.

**Instructions for supervisors**

Check that the case selected is appropriate for intern stage of learning. Set time aside for intern’s case presentation and discussion. Document your observations about the interns presentation in Section 3. Discuss your observations and the intern’s self-reflection and document your feedback in Section 4. Ask the intern to create a SMART development plan and review it (Section 5).

|  |  |  |  |
| --- | --- | --- | --- |
| **Intern name** | Click or tap here to enter text. | **Ahpra registration** | Click or tap here to enter text. |

**Section 1: Case details**

|  |  |
| --- | --- |
| Practice setting:  Hospital  Community  Other (describe): Click or tap here to enter text. | Case complexity (discuss this with your supervisor)  Low  Medium  High |
| Therapeutic area\*(s)/clinical setting | Click or tap here to enter text. |
| Short description of the case  Click or tap here to enter text. | |

**Section 2: Intern reflection**

|  |  |
| --- | --- |
| **What I have done well in my case preparation** | **What is challenging about this case?** |
| Click or tap here to enter text. | Click or tap here to enter text. |

**Section 3: Case-based discussion assessment rubric**

|  |  |
| --- | --- |
| **Below expectations** | Intern’s performance meets expectations in few, if any, aspects of the criterion; major concerns exist about the intern’s demonstrated performance |
| **Borderline** | Meets expectations for some aspects of the criterion but not others; some concerns exist about the intern’s demonstrated performance |
| **Meets expectations** | Comfortably meets expectations for most or all aspects of the criterion; no major concerns exist with the intern’s demonstrated performance |

\*Expectations are RELATIVE to the current experience and stage of internship; expectations will increase throughout the year and should be discussed and agreed between the intern and supervisor when selecting each case.

**Assessment criteria (not exhaustive): To be completed by Supervisor**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criterion: The intern’s...** | **Below**  **expectations** | **Borderline** | **Meets**  **expectations** | **Not**  **applicable** |
| Explanation/presentation of case background including presenting condition or problem, medical history, medication history, other relevant background information |  |  |  |  |
| Identification and prioritisation of patient problems and needs |  |  |  |  |
| Formulation of appropriate recommendations for pharmacotherapy including evidence based, consideration of benefits and risks (e.g., side effects, precautions, drug interactions) |  |  |  |  |
| Identification of relevant non-pharmacological measures |  |  |  |  |
| Formulation of appropriate follow-up and/or referral |  |  |  |  |
| Explanation of appropriate and feasible patient self-management strategies |  |  |  |  |
| ***If relevant***: Communication with patient and/or carer including counselling on  therapies, benefits, risks, follow-up and self-management |  |  |  |  |
| Reflections on the case and its outcomes |  |  |  |  |
| Other relevant aspects of the case (explain) |  |  |  |  |

**Section 4: Supervisor Feedback**

|  |
| --- |
| **KEEP:** *(focuses on actions or behaviours an intern should continue doing which are having positive effect on task performance)*     Click or tap here to enter text. |
| **START:** *(focuses on actions or behaviours an intern should commence to improve task performance)*  Click or tap here to enter text. |
| **STOP:** *(focuses on actions or behaviours an intern should reduce or stop which are, or may have, a negative effect on task performance)*   Click or tap here to enter text. |

**Section 5: Development plan**

Even if the intern meets all expectations, it is likely that further improvements to some aspects of the activity are still possible. The

Intern should use the space below to document a SMART development plan based on feedback and discussion. Interns are encouraged to check in with their supervisors within a reasonable time on the plan. This plan can be maintained in the Intern’s individualised development/learning plan. An excel template for Intern individualised learning/development plan is available at [www.pharmacycouncil.org.au/workplace-based assessment/](http://www.pharmacycouncil.org.au/workplace-based%20assessment/) . 

**A SMART development plan is: Specific-Measurable-Achievable-Relevant-Timebound** 

|  |
| --- |
| **S** Click or tap here to enter text.  **M** Click or tap here to enter text.  **A** Click or tap here to enter text.  **R** Click or tap here to enter text.  **T** Click or tap here to enter text. |

**Supervising pharmacist name:**  Click or tap here to enter text. **Date**: Click or tap to enter a date.